



Distance Learning Plan

Supporting Students and Families

Lunch services: The UCAP School informed families about “grab and go” lunches in their areas via the school website, phone call, and social media outlets.

Distance learning tab: The UCAP School created a distance learning tab on its website where information is stored to support students and families during this process.

Daily schedule: A schedule has been created for students to follow for distance learning that is inclusive of all content areas, social emotional supports (advisor/advisee), lunch, teacher-student check-ins and specials.

Chromebooks: Chromebooks were made available for families to pick up to support students for distance learning on Friday, March 20th from 10:30 a.m. - 4:30 p.m.

Internet access: Families were made aware that they qualified for 30 days of free internet via Cox Communications. The UCAP School made this information available to students and families via a phone call, post on The UCAP School website, and social media platforms.

Instruction and resources: The UCAP School will utilize its teachers and support staff to provide student academic, social and emotional support during distance learning. Students will connect and work with teachers through the Google Apps platform in all content areas. In addition, teachers will utilize Edgenuity, Stemsopes, Newsela, KidsDiscover, Read Theory, Common Lit, Edpuzzle and other online platforms to supplement their instruction. The UCAP School advisors, counselor and social worker will work with students to support their social and emotional needs.

Technology support: Technology support will be provided by our IT Coordinator on a daily basis. In addition, “How to” guides are being uploaded as needed to ensure that students and families have access to the instructional platforms and instructional materials that will be used.

Communication: The UCAP School has purchased additional cell phones for our School Secretary and Parent Engagement Coordinator to work from home and be available to answer any questions or concerns from students and families. In addition, a link to all staff email addresses has been placed on the distance learning tab for students and families to connect with teachers or support staff when needed.

Expectations for student attendance

School Day Expectations: Students are expected to log into Google Classroom every morning at 8:30 a.m. where they will start the day meeting with their advisor. Attendance will be taken

every morning once students have logged into Google Classroom. Afterwards, they will spend time with each of their teachers for support and instructional direction. The school day will end at 3:00 p.m.

Providing ongoing support to teachers

Ongoing Professional Development and Teacher Support: Teachers will receive ongoing professional development related to a number of topics to include blended learning, effective instructional strategies, use of instructional technology via articles, Frontline Professional Learning videos, conference calls with school principal and consultations with the IT Coordinator.

Strategies to support instruction

Instruction and resources: The UCAP School will utilize its teachers and support staff to provide student academic, social and emotional support during distance learning. Students will connect and work with teachers through the Google Apps platform in all content areas. In addition, teachers will utilize Edgenuity, Stemsopes, Newsela, KidsDiscover, Read Theory, Common Lit, Edpuzzle and other online platforms to supplement their instruction.

Social and emotional support: The UCAP School Advisors, School Counselor, Social Worker, and Dean of Culture and Climate will work with students to support their social and emotional needs via online meetings/chats and phone calls.

Ongoing Professional Development and Teacher Support: Teachers will receive ongoing professional development related to a number of topics to include blended learning, effective instructional strategies, use of instructional technology via articles, Frontline Professional Learning videos, conference calls with school principal, and consultations with the IT Coordinator.

Interventions to meet individual needs of students: Students will utilize Edgenuity (MyPath) which provides online reading and math interventions to students at their pace.

Supporting differently abled students and multilingual learners

Teacher and paraprofessional support: The general education teacher, reading teacher, special education teacher, and paraprofessional will work with students that receive services and multilingual learners to meet their needs. Students will be supported via one-on-one or small group instruction via chat and videos.

Interventions: Students will utilize Edgenuity (MyPath) which provides online reading and math interventions to students at their pace.

Providing access to technology and internet to support virtual learning

Chromebooks: Chromebooks were made available for families to pick up to support students for distance learning on Friday, March 20th from 10:30 a.m. - 4:30 p.m.

Internet access: Families were made aware that they qualified for 30 days of free internet via Cox Communications. The UCAP School made this information available to students and families via a phone call, post on The UCAP School website, and social media platforms.

Technology support: Technology support will be provided by our IT Coordinator on a daily basis to students, teachers and families. In addition, “How to” guides are being uploaded as needed to ensure that students, teachers and families have access to the instructional platforms and instructional materials that will be used.

Monitoring student progress while providing distance learning

Monitoring process: Distance learning will be monitored by the teachers, administrators, and support staff. Teachers will provide instruction, assign learning tasks, and provide feedback to students during the week. In addition, teachers will make adjustments where and when necessary to keep students moving in the right direction. Administrators will provide support to teachers and review student progress in online platforms. Support staff will connect with students multiple times during the week to follow up with students about their productivity and social and emotional needs.